



Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM**  
**OFFICE OF THE EXECUTIVE DIRECTOR**

22 February 2024

MEMORANDUM NO. 061  
Series of 2024

SUBJECT: **COMPOSITION OF THE COMMITTEE ON ANTI-RED TAPE**

In the interest of the service, pursuant to the Implementing Rules and Regulations of Republic Act No. 11032 and in accordance with ARTA Memorandum Circular No. 2023-08, the **Committee on Anti-Red Tape (CART)** is hereby constituted for SY 2024-2025 to ensure compliance with the requirements of RA No. 11032 and its IRR and other issuances of the Anti-Red Tape Authority.

This memorandum amends and revokes PSHS Memorandum No. 013 series of 2024

Particulars	Position	Campus / Delivery Units
Chairperson	Executive Director	PSHSS-OED
Vice-Chairperson	Deputy Executive Director	PSHSS-OED
Members	Special Science Teacher V	BRC
	Special Science Teacher V	CARC
	Special Science Teacher V	CBRC
	Special Science Teacher IV	CLC
	Special Science Teacher V	CMC
	Director III	CRC
	Special Science Teacher V	CVC
	Supervising Administrative Officer	CVisC
	Supervising Administrative Officer	IRC
	Director III	MC
	Administrative Officer V	MRC
	Director III	SRC
	Director III	WVC
	Supervising Administrative Officer	SMC
	Director III	ZRC
	Director III	EVC

Duties and functions:

1. Conduct of reengineering of systems and procedures, compliance cost analysis, time and motion studies, and evaluation and improvement of all the services of the agency/department.