



*Bids and Awards Committee for Goods and Services*

March 3, 2023

**BID BULLETIN NO. 2**

This Bid Bulletin No. 2 is issued to modify or amend items in the Bid Document with Solicitation No.: 23-02-024 for the **Supply and Installation of 210 Sets of Classroom Desks with Separate Chairs**.

In the Pre-Bid Conference conducted last February 27, 2023 for the above-mentioned project, the following revisions in the bidding documents were effected:

1) Amendments to Section I – INVITATION TO BID

<i>No.</i>	<i>Before</i>	<i>Revised</i>
4	Prospective Bidders may obtain further information from PHILIPPINE SCIENCE HIGH SCHOOL – MAIN CAMPUS and inspect the Bidding Documents at the address given below during [insert office hours].	Prospective Bidders may obtain further information from PHILIPPINE SCIENCE HIGH SCHOOL – MAIN CAMPUS and inspect the Bidding Documents at the address given below during <b>office hours</b> .
6	The PHILIPPINE SCIENCE HIGH SCHOOL – MAIN CAMPUS will hold a Pre-Bid Conference <sup>1</sup> on February 27, 2022 at 10:00 a.m at Conference Room B, 2nd Floor Administration Building, PSHS Main Campus, Agham Road, Diliman, Quezon City and/or through video conferencing or webcasting via Goggle Meet (meet.google.com/kgb-nsqb-ueq), which shall be open to prospective bidders.	The PHILIPPINE SCIENCE HIGH SCHOOL – MAIN CAMPUS will hold a Pre-Bid Conference <sup>1</sup> on February 27, 2022 at 10:00 a.m at Conference Room B, 2nd Floor Administration Building, PSHS Main Campus, Agham Road, Diliman, Quezon City and/or through video conferencing or webcasting via <b>Google</b> Meet (meet.google.com/kgb-nsqb-ueq), which shall be open to prospective bidders.
9	Bid opening shall be on March 13, 2023 at 10:00 a.m at the given address below Conference Room B, 2nd Floor Administration Building, PSHS Main Campus, Agham Road, Diliman, Quezon City and/or via Goggle Meet (meet.google.com/evp-drny-cfd). Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.	Bid opening shall be on March 13, 2023 at 10:00 a.m at the given address below Conference Room B, 2nd Floor Administration Building, PSHS Main Campus, Agham Road, Diliman, Quezon City and/or via <b>Google</b> Meet (meet.google.com/evp-drny-cfd). Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

2) Amendments to Section VII – TECHNICAL SPECIFICATIONS

<i>Before</i>	<i>Revised</i>
SUPPLY AND INSTALLATION OF 210 SETS OF CLASSROOM DESKS WITH SEPARATE CHAIRS	SUPPLY AND INSTALLATION OF 210 SETS OF CLASSROOM DESKS WITH SEPARATE CHAIRS

<p>A. Specifications</p> <ul style="list-style-type: none"> <li>• All components shall be new and free from defects.</li> <li>• All components shall be fabricated and assembled taking into consideration the strength and quality of materials</li> <li>• Fabricated chair should be able to carry a weight of 240 pounds (108.86 kilograms)</li> </ul>	<p>A. Specifications</p> <ul style="list-style-type: none"> <li>• All components shall be new and free from defects.</li> <li>• All components shall be fabricated and assembled taking into consideration the strength and quality of materials.</li> <li>• <del>Fabricated chair should be able to carry a weight of 240 pounds (108.86 kilograms)</del></li> </ul>
-	<p>B. Scope of Works</p> <ul style="list-style-type: none"> <li>• Fabrication, Supply, and Assembly of Classroom Desks with Separate Chairs.</li> </ul>
-	<p>C. Manpower</p> <ul style="list-style-type: none"> <li>• Supply of manpower shall include expertise in the methodology on the fabrication and assembly of steel framed desks and chairs.</li> </ul>
<p>I. Desks</p> <ul style="list-style-type: none"> <li>• Minimum of 4mm thick ABS plastic with criss-crossed component stiffener and steel bar support at the bottom; color Beige.</li> <li>• Minimum of 0.40m x 0.06m with embossed ruler guide and pen holder for the desk.</li> <li>• Steel frame shall be minimum 1.5mm thick epoxy painted black; all fixed joints welded. To be supplied with 2" diam. Heavy duty plastic or hard rubber footing.</li> <li>• Steel hook shall be a minimum 6mm diameter epoxy painted black; welded to the desk steel frame.</li> </ul>	<p>I. Desks</p> <ul style="list-style-type: none"> <li>• Adjustable height desk, 650 x 450 x 640/700/760mm (WxDxH), <b>Beige</b> color.</li> <li>• 5mm thick (minimum) ABS Plastic with crisscrossed web component stiffener and with detachable plastic compartment &amp; steel bar support at the bottom.</li> <li>• With embossed ruler guide and pen holder for the desk, rounded edges and corners.</li> <li>• 1" x 2" x 1.5mm thick Steel Frame, epoxy painted <b>Black</b>; all fixed joints welded, supplied with heavy duty plastic or hard rubber footing.</li> <li>• Provision of 6mm diameter steel hook epoxy painted; <b>Black</b>; welded to the desk steel frame.</li> <li>• Desk should be able to carry a weight of 80 kilograms.</li> <li>• Height adjustment lock shall be 3/8" diameter zinc-coated bolt &amp; nut with plain washer.</li> </ul>
<p>II. Chairs</p> <ul style="list-style-type: none"> <li>• Minimum of 4mm thick virgin plastic material; PPR Plastic color Blue.</li> <li>• Ergonomic design equivalent to 0.46m width x 0.40m depth.</li> <li>• Steel frame shall be minimum 1.5mm thick epoxy painted Black; all fixed joints welded. To be supplied with heavy duty plastic or hard rubber footing.</li> </ul>	<p>II. Chairs</p> <ul style="list-style-type: none"> <li>• Adjustable height chair, 400 x 380 x 380/420/460mm (WxDxH), <b>Blue</b> color.</li> <li>• 1" x 2" x 1.5mm thick Steel Frame, epoxy painted Black; all fixed joints welded, supplied with heavy duty plastic or rubber footing.</li> <li>• Chair should be able to carry a weight of 108.86 kilograms.</li> <li>• Height adjustment lock shall be 3/8" diameter zinc-coated bolt &amp; nut with plain washer.</li> </ul>
WARRANTY: 1 YEAR	WARRANTY: 1 YEAR

3) SAMPLE PICTURE AND PRESCRIBED FORMATS/TEMPLATES

- Sample picture of existing classroom desks with separate chairs for reference only.
- Annex A – Statement of All Ongoing Government and Private Contract
- Annex B – Statement of Single Largest Completed Contract
- Annex C – Bid Securing Declaration
- Annex D – Omnibus Sworn Statement
- Annex E – Bid Form for the Procurement of Goods
- Annex F – Price Schedule

This Supplemental Bid Bulletin No. 2 shall form part of the Bidding Documents. Any provision in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Very truly yours,



JENNIFER C. BERMUDEZ

Chairperson, BAC for Goods and Services

**SAMPLE PICTURE OF EXISTING CLASSROOM DESKS WITH SEPARATE CHAIRS FOR REFERENCE ONLY.**







**Annex "C"**

**Bid Securing Declaration**

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**REPUBLIC OF THE PHILIPPINES)**

**CITY OF \_\_\_\_\_) S.S.**

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**BID SECURING DECLARATION**

**Project Identification No.: [Insert number]**

To: PHILIPPINE SCIENCE HIGH SCHOOL – MAIN CAMPUS

Agham Road, Diliman, Quezon City

I/We<sup>1</sup>, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - (c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

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<sup>1</sup> Select one and delete the other. Adopt the same instruction for similar terms throughout the document.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER'S AUTHORIZED  
REPRESENTATIVE]

[Insert Signatory's Legal Capacity]

Affiant

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of [month] [year].

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_ [date issued], [place issued]

IBP No. \_\_\_\_\_ [date issued], [place issued]

Doc. No. \_\_\_\_\_

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Book No. \_\_\_\_\_

Series of \_\_\_\_\_



Annex "D"

Omnibus Sworn Statement

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REPUBLIC OF THE PHILIPPINES )

CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

*If a sole proprietorship:* I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

*If a sole proprietorship:* As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached duly notarized Special Power of Attorney;

*If a partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

*If a sole proprietorship:* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a partnership or cooperative:* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a corporation or joint venture:* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:

- a) Carefully examine all of the Bidding Documents;
- b) Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c) Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d) Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
[Insert NAME OF BIDDER OR ITS  
AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_ day of [month] [year].

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_ [date issued], [place issued]

IBP No. \_\_\_\_\_ [date issued], [place issued]

Doc. No. \_\_\_\_\_

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Book No. \_\_\_\_\_

Series of \_\_\_\_\_

**Annex “E”**

**Bid Form for the Procurement of Goods**

Date: \_\_\_\_\_

Project Identification<sup>2</sup> No.: \_\_\_\_\_

To: *PHILIPPINE SCIENCE HIGH SCHOOL – MAIN CAMPUS*

*Agham Road, Diliman, Quezon City*

Gentlemen and/or Ladies:

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBD for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules.

If our Bid is accepted, we undertake:

- a. To deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. To provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. To abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of the period.

*[Insert this paragraph if Foreign-Assisted Project with the Development Partner: Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:*

Name and address Amount and Purpose of agent Currency Commission or gratuity

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(if none, state “None”)]

<sup>2</sup> If ADB, JICA and WB funded projects, use IFB.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

**Annex “F”**

**Price Schedule**

**For Goods Offered from Abroad**

Name of Bidder \_\_\_\_\_ Project ID<sup>3</sup> No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

<sup>3</sup> If ADB, JICA and WB funded projects, use IFB.

**For Goods Offered from Within the Philippines**

Name of Bidder \_\_\_\_\_, Invitation to Bid<sup>4</sup> Number \_\_, Page of \_\_\_\_.

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

<sup>4</sup> If ADB, JICA and WB funded projects, use IFB.