



Republic of the Philippines  
 Department of Science and technology  
**PHILIPPINE SCIENCE HIGH SCHOOL - MAIN CAMPUS**  
 Agham Road, Diliman, Quezon City  
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### Indicative Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement /Post of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>A.II</b>	<b>TRAVELLING EXPENSES</b>												
3101001000010000900001	Local (airfare, per diem, land transportation)	PSHS-MC Offices	No	NP-Agency to Agency / NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	1,500,000.00	1,500,000.00	-	Attendance to Execom/ Seminars/ Trainings/ GAD/ Competitions
3101001000010000900001	Foreign (airfare, per diem, land transportation)	PSHS-MC Offices	No	NP-Agency to Agency / NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	1,591,000.00	1,591,000.00	-	Attendance to Seminars/ Trainings/ Competitions
<b>A.II</b>	<b>TRAINING EXPENSES</b>												
3101001000010000900001	Training (registration fee, lease of venue, training supplies, accommodation, meals)	PSHS-MC Offices	No	NP-Agency to Agency / NP-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	4,500,000.00	4,500,000.00	-	GAD/ Trainings/ Seminars of Faculty and Staffs
<b>A.II</b>	<b>SCHOLARSHIP/ GRANTS EXPENSES</b>												
3101001000010000900001	Book Allowance	CID/SSD/ DSA	No	NP-SVP / Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	4,299,000.00	4,299,000.00	-	For replenishments, new and additional textbooks
3101001000010000900001	Transportation Allowance	CID/SSD/ DSA	No	NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	103,000.00	103,000.00	-	Attendance to Trainings, Competitions, etc. of scholars
3101001000010000900001	Insurance	CID/SSD/ DSA	No	NP-Agency to Agency	As scheduled	As scheduled	As scheduled	As scheduled	GoP	143,300.00	143,300.00	-	Students GSIS Accident Insurance
3101001000010000900001	Instructional Supplies	CID/SSD/ DSA	No	Np-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	2,866,000.00	2,866,000.00	-	For Instructional purposes

310100100001000 0900001	School Organ/Awards & Others	CID/SSD/ DSA	No	Np-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	8,595,500.00	8,595,500.00	-	For various school activities and other educational/ instructional expenses
<b>A.II</b>	<b>SUPPLIES AND MATERIALS</b>												
310100100001000 0900001	Office Supplies	PSHS- MC Offices	No	NP-Agency to Agency	As scheduled	As scheduled	As scheduled	As scheduled	GoP	1,000,000.00	1,000,000.00	-	Common used supplies for the day to day operation
310100100001000 0900001	Accountable Forms	FAD	No	NP-SVP/ Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	204,000.00	204,000.00	-	For government official forms
310100100001000 0900001	Drugs and Medicines	SSD	No	NP-SVP/ Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	154,000.00	154,000.00	-	For replenishment and additional medicines
310100100001000 0900001	Medical, Dental and Laboratory Supplies	CID/SSD	No	NP-SVP/ Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	120,000.00	120,000.00	-	For replenishment and additional Lab supplies
310100100001000 0900001	Fuel, Oil and Lubricants	FAD	No	NP-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	500,000.00	500,000.00	-	Supply of PSHS-MC Motor Vehicles
310100100001000 0900001	Textbooks and Instructional Materials	CID/SSD	No	NP-SVP/ Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	552,000.00	552,000.00	-	Reference books and Instructional Materials needed in the Library and Dorms
310100100001000 0900001	ICT Supplies	PSHS- MC Offices	No	NP-SVP/ Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	3,000,000.00	3,000,000.00	-	For replenishment and additional ICT supplies
310100100001000 0900001	Other Supplies and Materials	PSHS- MC Offices	No	NP-SVP/ Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	4,713,000.00	4,713,000.00	-	For replenishment and additional other supplies
<b>A.II</b>	<b>UTILITY EXPENSES</b>												
310100100001000 0900001	Water Expenses	PSHS- MC Offices	No	Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	2,500,000.00	2,500,000.00	-	PSHS-MC Water supply


310100100001000 0900001	Electricity Expenses	PSHS- MC Offices	No	Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	7,200,000.00	7,200,000.00	-	PSHS-MC Electricity supply
<b>A.II</b>	<b>COMMUNICATION SERVICES</b>												
310100100001000 0900001	Postage and Courier Services	PSHS- MC Offices	No	Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	150,000.00	150,000.00	-	For mailing and other communication
310100100001000 0900001	Telephone Expenses - Mobile	PSHS- MC Offices	No	Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	300,000.00	300,000.00	-	Mobile communication for official use
310100100001000 0900001	Telephone Expenses - Landline	PSHS- MC Offices	No	Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	340,000.00	340,000.00	-	For office telephone requirements
310100100001000 0900001	Internet Subscription	PSHS- MC Offices	No	NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	500,000.00	500,000.00	-	PSHS-MC Internet services
<b>A.II</b>	<b>PROFESSIONAL SERVICES</b>												
310100100001000 0900001	Consultancy Services	PSHS- MC Offices	No	NP-SVP / NP- Agency to Agency / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	300,000.00	300,000.00	-	Provision for unforeseen consultancy services needed
310100100001000 0900001	Other Professional Services	PSHS- MC Offices	No	Public Bidding / NP- SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	600,000.00	600,000.00	-	Provision for unforeseen other professional services needed
<b>A.II</b>	<b>GENERAL SERVICES</b>												
310100100001000 0900001	Environment/Sanitary Services	PSHS- MC Offices	No	NP-SVP / NP- Agency to Agency	As scheduled	As scheduled	As scheduled	As scheduled	GoP	10,000.00	10,000.00	-	Provision for unforeseen environment/sanitary services needed
310100100001000 0900001	Janitorial Services	PSHS- MC Offices	Yes	Competitive Bidding	As scheduled	As scheduled	As scheduled	As scheduled	GoP	7,900,000.00	7,900,000.00	-	Provision of janitorial services including cleaning materials and tools. Subject for renewable contract upon maintaining a satisfactory performance

310100100001000 0900001	Security Services	PSHS- MC Offices	Yes	Competitive Bidding	As scheduled	As scheduled	As scheduled	As scheduled	GoP	11,800,000.00	11,800,000.00	-	Provision of security services including security materials, equipments and vehicle. Subject for renewable contract upon maintaining a satisfactory performance
310100100001000 0900001	Other General Services	PSHS- MC Offices	No	NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	4,396,000.00	4,396,000.00	-	Provision for unforeseen other general services needed
<b>A.II</b>	<b>REPAIRS AND MAINTENANCE</b>												
310100100001000 0900001	Other Land Improvements	PSHS- MC Offices	No	NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	50,000.00	50,000.00	-	For PSHS-MC grounds
310100100001000 0900001	School Buildings	PSHS- MC Offices	No	NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	500,000.00	500,000.00	-	Repairs and maintenance of PSHS-MC building
310100100001000 0900001	Office Equipment	PSHS- MC Offices	No	NP-SVP / Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	50,000.00	50,000.00	-	Repairs and maintenance of PSHS-MC office equipments
310100100001000 0900001	ICT Equipment	PSHS- MC Offices	No	NP-SVP / Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	50,000.00	50,000.00	-	Repairs and maintenance of PSHS-MC ICT equipment
310100100001000 0900001	Technical and Scientific	CID	No	NP-SVP / Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	50,000.00	50,000.00	-	Repairs and maintenance of PSHS-MC technical and scientific equipments
310100100001000 0900001	Transportation Equipment	FAD	No	NP-SVP / Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	500,000.00	500,000.00	-	Repairs and maintenance of PSHS-MC motor vehicles
310100100001000 0900001	Other Machinery and Equipment	PSHS- MC Offices	No	NP-SVP / Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	50,000.00	50,000.00	-	Repairs and maintenance of PSHS-MC other equipments

<b>A.II</b>	<b>TAXES, INSURANCE PREMIUMS &amp; OTHER FEES</b>												
31010010000100009000001	Taxes, Duties and Licenses	PSHS-MC Offices	No	NP-Agency to Agency	As scheduled	As scheduled	As scheduled	As scheduled	GoP	10,000.00	10,000.00	-	Taxes, duties and licenses
31010010000100009000001	Fidelity Bond Premium	PSHS-MC Offices	No	NP-Agency to Agency	As scheduled	As scheduled	As scheduled	As scheduled	GoP	300,000.00	300,000.00	-	Bond of disbursing officers
31010010000100009000001	Insurance	PSHS-MC Offices	No	NP-Agency to Agency	As scheduled	As scheduled	As scheduled	As scheduled	GoP	1,413,000.00	1,413,000.00	-	For building and equipments
<b>A.II</b>	<b>OTHERS</b>												
31010010000100009000001	Advertising Services	PSHS-MC Offices	No	NP-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	50,000.00	50,000.00	-	For hiring of personnel and other related matters
31010010000100009000001	Printing and Publication	PSHS-MC Offices	No	NP-SVP / Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	50,000.00	50,000.00	-	For publication of BAC matters and other agencies information dissemination
31010010000100009000001	Representation	PSHS-MC Offices	No	NP-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	689,000.00	689,000.00	-	Provision for unforeseen representation expenses needed
31010010000100009000001	Rent - Motor Vehicles	PSHS-MC Offices	No	NP-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	6,000.00	6,000.00	-	Rental of motor vehicles for official activities
31010010000100009000001	Rent - Equipment	PSHS-MC Offices	No	NP-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	32,000.00	32,000.00	-	Rental of equipments for official activities
31010010000100009000001	Membership Dues & Contributions to Org.	PSHS-MC Offices	No	NP-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	10,000.00	10,000.00	-	Membership dues
31010010000100009000001	ICT Software Subscription	PSHS-MC Offices	No	NP-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	2,290,000.00	2,290,000.00	-	For ICT related subscriptions
31010010000100009000001	Other Subscription Expenses	PSHS-MC Offices	No	NP-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	53,000.00	53,000.00	-	For other subscriptions

31010010000100009000001	Other Maintenance & Operating Expenses	PSHS-MC Offices	No	NP-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	400,000.00	400,000.00		Provision for unforeseen expenses needed
<b>A.II.B</b>	<b>CAPITAL OUTLAY</b>												
31010010000100009000001	Technical and Scientific Equipment	CID	No	NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	920,000.00	-	920,000.00	For additional technical and scientific equipments of PSHS-MC
31010010000100009000001	Motor Vehicle	OCD/FAD	Yes	Competitive Bidding	As scheduled	As scheduled	As scheduled	As scheduled	GoP	1,500,000.00	-	1,500,000.00	For additional motor vehicle of PSHS-MC
<b>B.I.B</b>	<b>PROJECTS / INFRA</b>												
31010010000100009000001	Construction of Academic Building for Senior High Program	PSHS-MC Offices	Yes	Competitive Bidding	As scheduled	As scheduled	As scheduled	As scheduled	GoP	58,000,000.00		58,000,000.00	For senior high program building
<b>TOTAL</b>										<b>136,809,800.00</b>	<b>76,389,800.00</b>	<b>60,420,000.00</b>	

Prepared by:



**AZLEK OWEN B. TAN**  
Head, BAC Secretariat  
Date: September 27, 2022

Recommending Approval by:



**JENNIFER C. BERMUDEZ**  
Chairperson, BAC for Goods and Services



**MELANIE ANNE B. CHENG, Ph.D.**  
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**LEO ANDREI A. CRISOLOGO**  
Chairperson, BAC for ICT

Approved by:



**LAWRENCE V. MADRIAGA, Ph.D.**  
Director III