



*PPSHS-MC Bids and Awards Committee for Infrastructure*

Minutes of the Meeting  
Pre-Bid Conference  
July 16, 2021, 10:00 a.m., Google Meet

**PROJECT: Rehabilitation of School Buildings**

I. Attendance:

Present:

Ms. Melanie Anne B. Cheng – Chairperson  
Mr. Vladimir S. Lopez – Vice Chairperson  
Ms. Elizabeth J. Alamer – Member  
Ms. Jericca A. Gunda – Member  
Ms. Maria Veronica S. Torralba – Member  
Engr. Marty F. Abuzo – TWG  
Engr. Ralph S. Jose – TWG  
Engr. Ervin S. Santos – TWG  
Mr. Azlek Owen B. Tan – Secretariat  
Ms. Janine Glyssa M. Moncada – Secretariat  
Mr. Benigno C. Montemayor – Ad hoc Chair  
Ms. Pauline M. Regidor – Ad hoc Member  
Ms. Aicha D. Valencia – Ad hoc Member  
Ms. Monica D. Xavier – Ad hoc Member

Also Present (Bidders):

Ms. Alyssa Hernandez – Dreamworx  
Mr. Alex Bautista – JEPA  
Mr. Reynaldo Manahan – Precious  
Mr. Patrick Buenaobra – Atlantic  
Mr. Jessie Lopez – Accuracy  
Ms. Cecille Fajardo – JRCF  
Mr. Paul John Guevara – R.B.  
Ms. Femma Quiniones – Dungan  
Mr. Errold Villanueva – Zaneya  
Mr. Vladimir Longid – Gaudan  
Mr. John Camargo – Gaudan

Absent:

Mr. Joselito N. Englatera – Member  
Ms. Joana M. Soriano – Member

II. Call to Order:

Upon the declaration of the quorum the chairperson, Ms. Melanie Anne B. Cheng, called the meeting to order at 10:48 am.

The chairperson, Ms. Melanie Anne B. Cheng, acknowledged the presence of the Bids and Awards Committee, Technical Working Group, BAC Secretariats, Ad hoc Committee, and the interested bidders, as follows:

	<i>Company Name</i>	<i>Representative/s Name</i>
1	Dreamworx Builder & Trading Inc.	Ms. Alyssa Hernandez
2	JEPA Construction & Development Corp.	Mr. Alex Bautista
3	Precious Construction	Mr. Reynaldo Manahan
4	Atlantic Erectors Inc.	Mr. Patrick Buenaobra
5	Accuracy Builder Enterprise	Mr. Jessie Lopez
6	JRCF Construction	Ms. Cecille Fajardo
7	R.R. Soriano Construction	Mr. Paul John Guevara

8	Dungan Construction & Trading Corp,	Ms. Femma Quiniones
9	Zaneya Builders & Supply	Mr. Errold Villanueva
10	Gaudan Architectural Services	Mr. Vladimir Longid
		Mr. John Camargo

### III. Highlights of the Meeting:

Ms. Cheng formally started the meeting by presenting the Invitation to Bid, Bid Data Sheet, and Special Condition of the Contract. Then, Engr. Abuzo presented the Technical Specification of the project.

<i>Issues/Concerns/Clarifications</i>	<i>Responses</i>
<p>Atlantic Erectors Inc. (Buenaobra)</p> <ul style="list-style-type: none"> <li>If 3 copies of bid docs are required to be submitted (1 original, Copy 1, &amp; Copy 2)?</li> <li>If the detailed estimates form is required aside from the BOQ if they have almost the same data? And what form to be used?</li> </ul>	<p>Secretariat (Tan)</p> <ul style="list-style-type: none"> <li>Only 1 original technical and financial component envelope is required together with the flashdrive for softcopy of the financial for easy evaluation.</li> <li>As per the checklist provided, Detailed Estimates Form is a separate requirement from the BOQ. The contract may use their own form for the detailed estimates.</li> </ul>
<p>JEPA Const. &amp; Devt. Corp. (Bautista)</p> <ul style="list-style-type: none"> <li>In key personnel requirement, if our project engineer is a civil engineer do we need to have another civil engineer for your requirement in BDS 10.5 letter E.</li> </ul>	<p>Chairperson (Cheng)</p> <ul style="list-style-type: none"> <li>It was stated in Annex D1 of the bid docs that the same person can take on multiple roles during the project provided that they meet the qualifications of each role. The underlined personnel must be directly employed by the bidder, and not by the subcontractor.</li> </ul>
<p>Accuracy Builders Ent. (Lopez)</p> <ul style="list-style-type: none"> <li>In regards with the payment, if is it progress billing?</li> </ul>	<p>Secretariat (Tan)</p> <ul style="list-style-type: none"> <li>Yes, progress billing.</li> </ul>
<p>JRCF Construction (Fajardo)</p> <ul style="list-style-type: none"> <li>In regards with the SLCC requirement, if is it allowed to submit a rehabilitation project but not a school building?</li> <li>Is it possible to submit an aggregate SLCC as long as within the ARCC?</li> </ul>	<p>Chairperson (Cheng)</p> <ul style="list-style-type: none"> <li>No, we only consider school building as similar project as the scope were specified for school buildings.</li> <li>Only one contract.</li> </ul>
<p>JEPA Const. &amp; Devt. Corp. (Bautista)</p> <ul style="list-style-type: none"> <li>In advance payment, is it possible to submit surety bond in lieu of letter credit?</li> </ul>	<p>Secretariat (Tan)</p> <ul style="list-style-type: none"> <li>Yes, it is acceptable as stated in the checklist.</li> </ul>
<p>Accuracy Builders Ent. (Lopez)</p> <ul style="list-style-type: none"> <li>In regards with the similar nature of the contract, is it allowed to submit</li> </ul>	<p>TWG (Abuzo)</p> <ul style="list-style-type: none"> <li>Yes, new construction is allowed.</li> </ul>

construction of school buildings instead of rehabilitation?	
Precious Construction (Manahan) <ul style="list-style-type: none"> <li>Is it possible to join if our key personnel don't have certificate or seminars or training about green technology integration?</li> </ul>	Chairperson (Cheng) <ul style="list-style-type: none"> <li>It's only preferably.</li> </ul>
Atlantic Erectors Inc. (Buenaobra) <ul style="list-style-type: none"> <li>Where can we locate the copy of the bid bulletin?</li> </ul>	Secretariat (Tan) <ul style="list-style-type: none"> <li>You can locate it at Philgeps website, PSHS Main Campus website, and conspicuous places within the campus. You can also provide your email to send it directly.</li> </ul>
Dreamworx Builder & Trading Inc. (Hernandez) <ul style="list-style-type: none"> <li>In regards to ITB Clause 20, is it required to submit?</li> </ul>	Secretariat (Tan) <ul style="list-style-type: none"> <li>This documents will be check on post-qualification stage.</li> </ul>
Precious Construction (Manahan) <ul style="list-style-type: none"> <li>What is the proper marking and sealing of envelope?</li> <li>Do we still need to provide financial envelop or instead we can submit flashdrive containing the softcopy?</li> </ul>	Secretariat (Tan) <ul style="list-style-type: none"> <li>We will follow the standard proper marking and sealing of envelope as stated in the PBD and RA 9184.</li> <li>You still need to submit a hard copy of original financial envelope aside from the softcopy in the flashdrive.</li> </ul>
Camargo <ul style="list-style-type: none"> <li>Is it required to conduct a site inspection and to submit a certificate of site inspection?</li> </ul>	Chairperson (Cheng) <ul style="list-style-type: none"> <li>Yes, we will require the bidders to conduct a site inspection to check and verify the actual site condition. We will issue you a certificate of site inspection. You may also request for a schedule to the Head of BAC Secretariat, Mr. Tan, starting Monday July 19, 2021.</li> </ul>
Dreamworx Builder & Trading Inc. (Hernandez) <ul style="list-style-type: none"> <li>In regards to Scope of Work Item No. 4 Rehabilitation of SHB 2<sup>nd</sup> Floor, is the revision will be included in a bid bulletin?</li> </ul>	Chairperson (Cheng) <ul style="list-style-type: none"> <li>Yes, we will issue a Supplemental Bid Bulletin for this item along with other amendments which will be discussed today.</li> </ul>
Atlantic Erectors Inc. (Buenaobra) <ul style="list-style-type: none"> <li>We already conducted a site inspection last time, can we request a certificate instead?</li> </ul>	Secretariat (Tan) <ul style="list-style-type: none"> <li>I will email you the signed Certificate of site inspection once available.</li> </ul>
Dreamworx Builder & Trading Inc. (Hernandez) <ul style="list-style-type: none"> <li>In regards to the pay items, do we need to send a material for approval or we will just follow what's in the specifications?</li> </ul>	Chairperson (Cheng) <ul style="list-style-type: none"> <li>There is an Infrastructure Committee whom handling the implementation part of this projects, all materials for approval will be coordinated to them.</li> </ul>

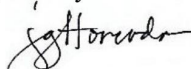
<p>JEPA Const. &amp; Devt. Corp. (Bautista)</p> <ul style="list-style-type: none"> <li>In work guarantee if the civil works guarantee is 5 year and all hardware is 2 years, when will be the 10% retention will be release?</li> </ul>	<p>Secretariat (Tan)</p> <ul style="list-style-type: none"> <li>The retention money will be release upon final acceptance of works. There will be a separate warranty security to be submitted for any structural defects.</li> </ul>
<p>JEPA Const. &amp; Devt. Corp. (Bautista), Atlantic Erectors Inc. (Buenaobra), &amp; Precious Construction (Manahan)</p> <ul style="list-style-type: none"> <li>May we request an excel file of the BOQ?</li> </ul>	<p>Secretariat (Tan)</p> <ul style="list-style-type: none"> <li>I will email it to all of you.</li> </ul>

The chairperson, Ms. Melanie Anne B. Cheng, reminded the bidders with the schedule of the opening of bids and to provide their email addresses to send them the files they needed. In addition, a Supplemental Bid Bulletin will be issued for all of the amendments as discussed in this meeting.

The Head of the BAC Secretariat, Mr. Azlek Owen B. Tan, discussed the checklist of technical and financial documents and reminded the bidders to follow the forms/templates provided under the Annexes of the bidding document as prescribed by the GPPB.

The meeting was adjourned at 12:29 pm.


Prepared by:

  
Janine Glyssa M. Moncada  
BAC Secretariat

Attested by:

  
Azlek Owen B. Tan  
Head, BAC Secretariat

Noted by:

  
Melanie Anne B. Cheng, PhD  
Chairperson, BAC for Infrastructure