



Republic of the Philippines
Department of Science and Technology
PHILIPPINE SCIENCE HIGH SCHOOL - MAIN CAMPUS
Agham Road, Diliman, Quezon City



Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement					Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Activity/Project)
				Advertisement /Post of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.II	TRAVELLING EXPENSES											
	Local (airfare, per diem, land transportation)	PSHS-MC	NP-Agency to Agency / NP-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	1,320,000.00	1,320,000.00		Attendance to Execom/ Seminars/ Trainings/ GAD/ Competitions
	Foreign (airfare, per diem, land transportation)	PSHS-MC	NP-Agency to Agency / NP-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	1,545,000.00	1,545,000.00		Attendance to Seminars/ Trainings/ Competitions
A.II	TRAINING EXPENSES											
	Training (registration fee, lease of venue, training supplies, accommodation, meals)	PSHS-MC	NP-Agency to Agency / NP-SVP / NP-LRPV / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	1,273,000.00	1,273,000.00		GAD/ Trainings/ Seminars of Faculty and Staffs
A.II	SCHOLARSHIP/ GRANTS EXPENSES											
	Book Allowance	CID/SSD/DSA	NP-SVP / Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	4,311,000.00	4,311,000.00		For replenishments, new and additional textbooks
	Insurance	CID/SSD/DSA	NP-Agency to Agency	As scheduled	As scheduled	As scheduled	As scheduled	GoP	144,000.00	144,000.00		Students GSIS Accident Insurance
	Instructional Supplies	CID/SSD/DSA	Np-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	2,874,000.00	2,874,000.00		For Instructional purposes
	School Organ/Awards & Others	CID/SSD/DSA	Np-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	8,623,000.00	8,623,000.00		For various school activities and other educational/ instructional expenses
A.II	SUPPLIES AND MATERIALS											
	Office Supplies available at Procurement Service	PSHS-MC	NP-Agency to Agency	As scheduled	As scheduled	As scheduled	As scheduled	GoP	1,545,000.00	1,545,000.00		Common used supplies for the day to day operation
	Office Supplies not available at Procurement Service	PSHS-MC	NP-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	515,000.00	515,000.00		Common used supplies for the day to day operation not available in PS
	Accountable Forms	FAD	NP-SVP/ Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	52,000.00	52,000.00		For government official forms


	Drugs and Medicines	SSD	NP-SVP/ Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	165,000.00	165,000.00		For replenishment and additional medicines
	Medical, Dental and Laboratory Supplies	CID/SSD	NP-SVP/ Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	136,000.00	136,000.00		For replenishment and additional Lab supplies
	Textbooks and Instructional Materials	CID/SSD	NP-SVP/ Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	890,000.00	890,000.00		Reference books and Instructional Materials needed in the Library and Dorms
	Fuel, Oil and Lubricants	FAD	NP-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	618,000.00	618,000.00		Supply of PSHS-MC Motor Vehicles
	ICT Supplies	PSHS-MC	NP-SVP/ Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	824,000.00	824,000.00		For replenishment and additional ICT supplies
	Other Supplies and Materials	PSHS-MC	NP-SVP/ Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	3,871,000.00	3,871,000.00		For replenishment and additional other supplies
A.II	UTILITY EXPENSES											
	Water Expenses	PSHS-MC	Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	5,900,000.00	5,900,000.00		PSHS-MC Watter supply
	Electricity Expenses	PSHS-MC	Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	11,911,000.00	11,911,000.00		PSHS-MC Electricity supply
A.II	COMMUNICATION SERVICES											
	Postage and Courier Services	OCD/FAD	Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	40,000.00	40,000.00		For mailing and other communication
	Telephone Expenses - Mobile	PSHS-MC	Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	260,000.00	260,000.00		Mobile communication for official use
	Telephone Expenses - Landline	PSHS-MC	Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	500,000.00	500,000.00		For office telephone requirements
	Internet Subscription	PSHS-MC	Public Bidding	As scheduled	As scheduled	As scheduled	As scheduled	GoP	1,000,000.00	1,000,000.00		PSHS-MC Internet services
A.II	PROFESSIONAL SERVICES											
	Legal Services	PSHS-MC	NP-SVP / NP-Agency to Agency / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	50,000.00	50,000.00		Provision for unforeseen legal services needed
	Auditing Services	PSHS-MC	NP-SVP / NP-Agency to Agency / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	50,000.00	50,000.00		Provision for unforeseen auditing services needed
	Consultancy Services	PSHS-MC	NP-SVP / NP-Agency to Agency / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	500,000.00	500,000.00		Provision for unforeseen consultancy services needed
	ICT Consultancy Services	PSHS-MC	Public Bidding / NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	1,000,000.00	1,000,000.00		Provision for unforeseen ICT consultancy services needed

	Other Professional Services	PSHS-MC	Public Bidding / NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	1,500,000.00	1,500,000.00		Provision for unforeseen other professional services needed
A.II	GENERAL SERVICES											
	Environment/Sanitary Services	PSHS-MC	NP-SVP / NP-Agency to Agency	As scheduled	As scheduled	As scheduled	As scheduled	GoP	200,000.00	200,000.00		Provision for unforeseen environment/sanitary services needed
	Janitorial Services	PSHS-MC	Public Bidding	As scheduled	As scheduled	As scheduled	As scheduled	GoP	7,100,000.00	7,100,000.00		Provision of janitorial services including cleaning materials and tools. Subject for renewable contract upon maintaining a satisfactory performance
	Security Services	PSHS-MC	Public Bidding	As scheduled	As scheduled	As scheduled	As scheduled	GoP	12,600,000.00	12,600,000.00		Provision of security services including security materials, equipments and vehicle. Subject for renewable contract upon maintaining a satisfactory performance
	General ICT Services	PSHS-MC	NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	200,000.00	200,000.00		Provision for unforeseen general ICT services needed
	Other General Services	PSHS-MC	Public Bidding / NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	2,300,000.00	2,300,000.00		Provision for unforeseen other general services needed
A.II	REPAIRS AND MAINTENANCE											
	Other Land Improvements	PSHS-MC	Public Bidding / NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	500,000.00	500,000.00		For PSHS-MC grounds
	School Buildings	PSHS-MC	Public Bidding / NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	1,800,000.00	1,800,000.00		Repairs and maintenance of PSHS-MC building
	Other Machinery and Equipment	PSHS-MC	NP-SVP / Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	515,000.00	515,000.00		Repairs and maintenance of PSHS-MC other equipments
	Office Equipment	PSHS-MC	NP-SVP / Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	515,000.00	515,000.00		Repairs and maintenance of PSHS-MC office equipments
	Furnitures and Fixtures	PSHS-MC	NP-SVP / Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	515,000.00	515,000.00		Repairs and maintenance of PSHS-MC furnitures and fixtures

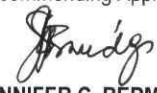
	ICT Equipment	PSHS-MC	NP-SVP / Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	515,000.00	515,000.00		Repairs and maintenance of PSHS-MC ICT equipment
	Technical and Scientific	CID	NP-SVP / Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	1,030,000.00	1,030,000.00		Repairs and maintenance of PSHS-MC technical and scientific equipments
	Motor Vehicles	FAD	NP-SVP / Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	1,030,000.00	1,030,000.00		Repairs and maintenance of PSHS-MC motor vehicles
A.II	TAXES, INSURANCE PREMIUMS & OTHER FEES											
	Insurance	PSHS-MC	NP-Agency to Agency	As scheduled	As scheduled	As scheduled	As scheduled	GoP	820,000.00	820,000.00		For building and equipments
	Fidelity Bond Premium	PSHS-MC	NP-Agency to Agency	As scheduled	As scheduled	As scheduled	As scheduled	GoP	130,000.00	130,000.00		Bond of disbursing officers
	Taxes, Duties and Licenses	PSHS-MC	NP-Agency to Agency	As scheduled	As scheduled	As scheduled	As scheduled	GoP	50,000.00	50,000.00		Taxes, duties and licenses
	OTHERS											
	Advertising Services	PSHS-MC	NP-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	80,000.00	80,000.00		For hiring of personnel and other related matters
	Subscriptions	PSHS-MC	NP-SVP / Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	96,000.00	96,000.00		For subscription of softwares
	Printing and Publication	PSHS-MC	NP-SVP / Shopping / Direct Contracting	As scheduled	As scheduled	As scheduled	As scheduled	GoP	80,000.00	80,000.00		For publication of BAC matters and other agencies information dissemination
	Representation	PSHS-MC	NP-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	1,010,000.00	1,010,000.00		Provision for unforeseen representation expenses needed
	Rent - Motor Vehicles	PSHS-MC	NP-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	150,000.00	150,000.00		Rental of motor vehicles for official activities
	Rent - Equipment	PSHS-MC	NP-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	150,000.00	150,000.00		Rental of equipments for official activities
	Membership Dues & Contributions to Org.	PSHS-MC	NP-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	10,000.00	10,000.00		Membership dues
	Other Maintenance & Operating Expenses	PSHS-MC	NP-SVP / Shopping	As scheduled	As scheduled	As scheduled	As scheduled	GoP	50,000.00	50,000.00		Provision for unforeseen expenses needed
A.II.B	CAPITAL OUTLAY											
	Office Equipment	PSHS-MC	Public Bidding / NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	1,706,000.00		1,706,000.00	For additional office equipments of PSHS-MC
	ICT Equipment	TECH/COMSCI /MIS	Public Bidding / NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	20,516,000.00		20,516,000.00	For additional ICT equipments of PSHS-MC
	Technical and Scientific Equipment	CID	Public Bidding / NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	29,764,000.00		29,764,000.00	For additional technical and scientific equipments of PSHS-MC

	Other Machinery and Equipment	PSHS-MC	Public Bidding / NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	3,815,000.00		3,815,000.00	For additional other equipments of PSHS-MC
	Furniture & Fixtures	PSHS-MC	Public Bidding / NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	5,740,000.00		5,740,000.00	For additional furniture and fixtures of PSHS-MC new buildings
	Printing Equipment	PSHS-MC	NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	225,000.00		225,000.00	For additional printing equipment of PSHS-MC
	ICT Software	PSHS-MC	NP-SVP	As scheduled	As scheduled	As scheduled	As scheduled	GoP	200,000.00		200,000.00	For upgrading of ICT software of PSHS-MC
B.I.B	PROJECTS / INFRA											
	Completion of Administration Building	PSHS-MC	Public Bidding	As scheduled	As scheduled	As scheduled	As scheduled	GoP	25,000.00		25,000.00	For phase 2 of Admin Building
	Completion of Academic Building	PSHS-MC	Public Bidding	As scheduled	As scheduled	As scheduled	As scheduled	GoP	13,000.00		13,000.00	For phase 2 of Acad Building
	Rehabilitation of School Buildings	PSHS-MC	Public Bidding	As scheduled	As scheduled	As scheduled	As scheduled	GoP	15,000.00		15,000.00	For rehab/improvement of PSHS-MC building
	Construction of Sewage Treatment Plant	PSHS-MC	Public Bidding	As scheduled	As scheduled	As scheduled	As scheduled	GoP	12,000.00		12,000.00	For new facility
TOTAL									144,894,000.00	82,863,000.00	62,031,000.00	

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