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CSC FO must be in MS Excel format

Republic of the Philippines
PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

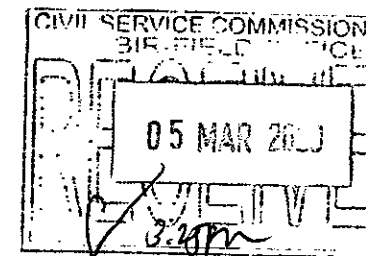
We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM in the CSC website:

EL
ELIZABETH J. ALAMER
Supervising Administrative Officer

Date: February 27, 2020

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|--|----------------------|------------------------------|-------------------|---|------------------------------|-------------------------------|---|-------------------------------|--|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Administrative Officer III | PSHSB- ADOF3-33-2017 | 14 | Php 29,277. | Bachelor's Degree relevant to the Job | 4 hours of relevant training | 1 year of relevant experience | Career Service Professional 2nd Level Eligibility | | Property / Procurement-Finance & Administrative Division |
| 2 | Librarian I* | PSHSB-LIB1-4-1998 | 11 | Php 22,316. | Bachelor's Degree in Library Science or Information Science or Bachelor of Science in Education/Arts major in Library Science | 4 hours of relevant training | 1 year relevant experience | RA 1080 (Licensed Librarian) | | Library - Student Services Division |

*anticipated vacancy



Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 10, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records, Trainings and Seminars attended and Certificate of Employment.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LAWRENCE V. MADRIAGA, Ph. D.
Director III
Agham Road Diliman Quezon City
hr.mc@pshs.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.