



Republic of the Philippines
Department of Science and Technology
PHILIPPINE SCIENCE HIGH SCHOOL MAIN CAMPUS
Agham Road, Diliman, Quezon City

REQUEST FOR OFFICIAL DOCUMENTS

Name of Requesting Party : _____
Position : _____
Unit/Division : _____
Date of Request : _____
Documents Requested : _____
Requesting in capacity as : _____
Purpose/s : _____
(please specify)

Noted by:

Approved by:

Released by:

Division Chief

Director

Date: _____

Date: _____

Date: _____

CERTIFICATION

I certify that the materials requested will be used **only** for the purpose stated, will be used responsibly, and will not in any way compromise or endanger the operation and integrity of the Philippine Science High School. The document/s is/are being requested in my capacity as _____. I certify further that if I need clarifications on the information indicated in the documents I will ask the proper authorities concerned.

Name & Signature of Requesting Party