

REPUBLIC OF THE PHILIPPINES
PHILIPPINE SCIENCE HIGH SCHOOL -MAIN CAMPUS
Agham Road, Diliman, Quezon City

REQUEST FOR REPAIR

Date

The DIRECTOR
Philippine Science High School -Main Campus
Diliman, Quezon City

ATTENTION: The Property and Supply Unit

Madam:

I have the honor to report to you that the _____
specified below is _____

Serial No. : _____ PSHS PropertyNo.: _____

Description of defect: _____

Cause of defect: _____

Date when the defect was noted: _____

Name of End-User: _____

Date of Last Repair: _____

Reported by:

requestor

Noted by:

Division Chief

REPUBLIC OF THE PHILIPPINES
PHILIPPINE SCIENCE HIGH SCHOOL -MAIN CAMPUS
Agham Road, Diliman, Quezon City

PRE-REPAIR INSPECTION REPORT

Date

The DIRECTOR
Philippine Science High School
Diliman, Quezon City

ATTENTION: The Property and Supply Unit

Madam:

This is to certify that the was inspected and found out that the

The following items should be replaced as follows:

✓

Scope of works:

✓

Property Inspector

End-User

Division Chief