Job Title: Information Systems Analyst I
Type of Appointment: Part-Time
Duration of contract: Three months (January to March 2022)

Application closes: 20 December 2021

Job Description:
      The Information Systems Analyst is mainly responsible for the design and development of a website hosted in the Google Sites through the PSHS Main Campus Google Workspace to be used for a Virtual/Online Research Fair/Conference.

Responsibilities:
- Set up a homepage and virtual booths to showcase research projects (posters and video presentations)
- Set up a Q&A portal and visitor counter
- Include security features/access controls on the website (e.g., prevent taking screenshots, downloading, restrict access to users of @pshs.edu.ph only)
- Ensure website is responsive to different screen sizes (for both desktop/mobile browsers)
- Perform other duties as required or assigned for the completion of the project

Qualifications:
- Education: Graduate of BS Computer Science or related degree
- Experience: Fresh graduates may apply; Portfolio of websites developed may be required as proof of competency
- Competency: Proficient in the use of Google Sites/Google Workspace, HTML/CSS and other related technologies